

Nurture ~ Believe ~ Discover ~ Achieve

Safa Vision

At SCS we aim to enable our learners to have success for today and to be prepared for tomorrow.

نحن في مدرسة الصفا
كوميونيتي نسعى الى تأهيل طلابنا للنجاح اليوم وتحضيرهم لمواجهة المستقبل

Toileting Policy 2023 - 2024

Contents

- 1. Rationale**
- 2. Aims and purpose**
- 3. Procedures**
- 4. Health and Safety**
- 5. Communicating with Parents**
- 6. Reference Documents**

1 - Rationale

At Safa Community School we have a duty of care for all of our children. It is important that our learners are safe, happy and comfortable throughout their school day. Situations may arise where children require support in changing due to a toilet accident. On such occasions the children will be encouraged to change themselves, enabling them to build upon their personal care skills. However, there may be times when the children will need some assistance in the changing process.

2 - Aims and Purpose

- To ensure children are treated with respect and sensitivity to make their experience of toileting at school a positive one.
- To identify the roles and responsibilities of staff when supporting children in changing.
- To ensure necessary sanitary resources are identified and provided.
- To encourage children to develop their self-help skills enabling them to access all areas of the curriculum and school activities.
- To ensure a high standard of health and safety procedures

3. Procedures

All children are expected to be toilet trained by the time they enter FS1. We understand that there are times when children have accidents and will need support with this. Children will be encouraged to change themselves if a minor toileting accident occurs. Adults in the Early Years setting will follow the appropriate steps:

- Remove the child to a changing area i.e. designated toilet area.
- Alert another member of staff.
- Collect equipment and spare clothes.
- Adult to wear gloves and a disposable apron.
- Child to undress as appropriate and clean themselves as much as possible under the guidance of the adult.
- If a child is unable to continue the day due to the severity of a toileting accident, parents/carers will be contacted to establish if they could arrange collection of the child.
- Soiled clothes to be double wrapped in carrier bags and given to parents/carers when the child is collected.
- Children should dress themselves in clean clothing and be taken back to class unless they are collected and taken home.
- Changing area to be cleaned and disinfected by the toilet nanny.

Adults should be aware of children's feelings and reactions at all times, and ensure their privacy and confidentiality. Clear instructions and explanations will be given to the children. Clean clothes of the right size will be given to the children. Some children are reluctant for adults outside of their family to care for

them. In this instance, special arrangements will be made for family members to come in. Staff need to be aware that children develop at different rates and progress needs to be encouraged and praised.

Health and Safety

It is essential to maintain a high level of health and safety at Safa Community School to ensure the protection of both staff and children. All staff to wear disposable gloves and apron whilst dealing with accidents and when supporting the child to clean 2 adults must be present. Soiled clothes to be double wrapped in carrier bags. Children and adults must wash hands when the task is complete.

If a child is unwell they will be supported in being cleaned and will be taken to the school nurse and parents will be contacted. The toilets and area of an accident will be disinfected immediately. Children will then need to be kept at home for 24 hours after the last bout and without the support of medication.

Children in the Foundation Stage and Year 1 are supported in visiting the bathroom with a teaching assistant during lesson time and by one of their adults with a small group before snack and lunch times. We have a designated toilet nanny in each Early Years toilet area to ensure children are supervised at all times and that the toilet areas are clean, tidy and safe for the children.

Communicating with Parents

If a child has a minor toileting accident during the day the class teacher will inform the parent during pick up time. If the parent does not pick up the child, for example if they use the bus, then the class teacher will communicate this to the parent via email or phone call. If a child is unwell or needs to be taken home to be cleaned then parents will be contacted immediately.

Reference Documents

Illness/Medical Policy 2023/24

Prevention and Control Policy 2023/24

Health and safety Policy 2023/24

SCS Intimate Care Policy 2023/24 **Next Review Date: November 2024**